July 2013

Dear Participant

We are very pleased that you will participate in the forthcoming International Academy of Cardiology, 18th World Congress on Heart Disease, Annual Scientific Sessions 2013. Please find herewith information to facilitate your arrival and stay at the Congress. We suggest you print this letter and take it with you to the Congress.

VENUE AND HEADQUARTERS HOTEL

The Hyatt Regency Vancouver
1 Discovery Square, 655 Burrard Street
Vancouver, BC V6C 2R7, Canada
Tel: +1 604 683 1234: Fax: +1 604 689 3707

LANGUAGE

The official language of the Congress is English.

CLIMATE

The weather in Vancouver in July is moderate, mostly sunny during the day, with the possibility of clouds and rain. A light jacket for the evening is suggested as temperatures may cool down. Clothing is informal for all occasions.

http://weather.gc.ca/city/pages/bc-74_metric_e.html

REGISTRATION

The registration desk will operate as follows:

Friday, July 26, 2013 16:00 - 20:00 hours Saturday, July 27, 2013 08:00 - 18:00 hours Sunday, July 28, 2013 08:00 - 18:00 hours Monday, July 29, 2013 08:00 - 14:00 hours

CONGRESS KIT AND NAME BADGE

Upon registering you will receive your personal kit containing your final program and the abstracts published in the Journal of Heart Disease. An invitation to the Get-Together Reception and your personal name badge are to be found in your personal envelope. You are requested to wear your name badge to all Congress functions and throughout sessions.

SCIENTIFIC PROGRAM

The Scientific Program will begin daily at 08:00 with Poster Presentations. Oral Presentations will begin daily from 08:30. On Saturday and Sunday, there will be a morning poster session from 08:00-13:00, and an afternoon session from 13:30-18:30 and on Monday morning, there will be a poster session from 08:00-13:00.

The Opening Ceremony will begin at 09:00 on Saturday, July 27, 2013 and will include the Opening Lecture and presentation of awards. Following the Opening Lecture, plenary and oral sessions will be run in parallel halls. Please check the printed program and website for all changes and updates to the program.

Presented abstracts will be published in a special online only supplement issue of the journal CARDIOLOGY, published by Karger.

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ATTENDANCE CERTIFICATES

An attendance certificate will be included in the registration material you receive upon registration.

SOCIAL EVENTS

Registered participants are invited to the Get-Together Reception, which will take place in the Exhibition and Poster Hall of the Hyatt Regency Vancouver on Friday, July 26, 2013 between 18:30 – 20:00 hours.

DISCLOSURE POLICY

It is the policy of the International Academy of Cardiology to ensure balance, independence, objectivity and scientific rigor in all its educational programs. All presenters are expected to disclose to the congress audience any real or apparent conflict of interest related to the content of their presentations.

CME APPROVED BY AMA

The scientific program of the 18th World Congress on Heart Disease has been reviewed by the American Medical Association and approved for a maximum of25.25 *AMA PRA Category 1 Credits*TM. Physicians should only claim credit commensurate with the extent of their participation in the activity. One credit may be claimed for each hour of participation in approved sessions. A \$35 processing fee will be charged for CME credit certificates, which will be sent to participants via mail. This fee will be waived for AMA members.

An AMA desk will be staffed as follows:

Friday, July 26, 2013	18:00 - 20:00
Saturday, July 27, 2013	08:15 - 09:15
	13:00 – 14:30
	18:45 – 19:45
Sunday, July 28, 2013	07:30 - 08:15
	13:00 - 14:30
	18:45 – 19:30
Monday, July 29, 2013	10:30 - 11:30
	13:00 - 14:30

PROJECTION EQUIPMENT AND INSTRUCTIONS FOR SPEAKERS

Each presentation has been allocated 15 minutes. Please allow for 3 minutes for discussion and questions within this time allocation.

If using a **Powerpoint**(or any other computer) presentation, please note you need to provide the presentation on a CD, DVD or memory stick (using the USB port in the computer) and load it onto one of the Congress' computers in the Speaker Ready Room, at least 1 hour before the start of your session. You may bring your own computer as back up, but please check it with the technician in the session hall where your lecture will take place during the break prior to your session.

If combining video film with PowerPoint, first check your presentation in the **Speaker Ready room**, and thereafter please check your presentation in the session hall where your lecture will take place, at least 30 minutes before the start of your session, during the coffee or lunch break prior to your session.

Please note that the Congress' computers in the session halls are supplied with Office 2010.

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Important note for Macintosh users:

If using a Macintosh laptop computer, please note that you must provide your own computer and **confirm that it has a VGA socket** for external signal. On arrival at the Congress please check your computer in the Speaker Ready Room and again in the session hall where your lecture will take place, at least 1 hour before the start of your session.

Please note that VHS video projection, 35 mm' slide projection and overhead projection will not be available.

POSTER PRESENTATIONS

Please see the final program, which you will receive on registration, for the exact date and time of your poster presentations. Presenters must put up their posters by 07:45 if presenting in the morning session, on the relevant day of your presentation and remove them by 13:00. If presenting in the afternoon session, posters should be put up by 13:30 and dismantled by 18:30 on the same day.

Boards are Velcro compatible. Tacks and technical equipment will be available for hanging posters. Please remember that the dimensions of the poster should not exceed 2.40m in width x 1.20m in length (8' x 4').Instructions for preparation of posters can be found on the following link: http://www.cardiologyonline.com/wchd13/poster instruct.htm

Please make yourself available next to your poster during coffee and lunch breaks to answer possible questions.

The Congress Organizer are not responsible for posters that have not been removed / collected by the end of designated sessions.

EXHIBITION

An exhibition will take place during the Congress and will be open as follows:

Friday, July 26, 2013 18:30 - 20:00 hours Saturday, July 27, 2013 10:00 - 17:00 hours Sunday, July 28, 2013 10:00 - 17:00 hours Monday, July 29, 2013 10:00 - 13:00 hours

INSURANCE

The Congress Secretariat and Organizers cannot accept liability for personal accidents or loss of or damage to private property of participants, students and accompanying persons, either during or indirectly arising from the International Academy of Cardiology 18th World Congress on Heart Disease, Annual Scientific Sessions 2013. Participants should make their own arrangements with respect to health and travel insurance.

WEBSITE

Please check the congress website: www.CardiologyOnline.com regularly for updates and any changes that may occur.

WEBSITE PHOTO GALLERY

Help us document all of your personal memories from this Congress. We would love to see your pictures and videos and have you share your experiences with us. Email your photos and/or videos to heartdisease2013@gmail.com and we will feature them in our online gallery at CardiologyOnline.com.

We look forward to welcoming you to the congress in Vancouver. Bon Voyage!

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